

Board Meeting Minutes
March 10th, 2019
South Albany High School

Present: Sarah Devereaux, Courtney Schamp, Tracy Brandt, Christine Langley, James Underwood, Melissa Hoekert, Chante Potter, Mikyla Buder, Jenny Gonrowski, Haley Thomas, Melissa Gemmet, Lisa Berg, Bri McCain, Jessica Bascom, Natalie Stager, Karin Hoggard (16)

Absent: Brandie Seibel, Jana Olsen, Katie Underwood, Bri MacInness, Janet Fryback, and Mia Castillo (6)

Review minutes from March meeting

Brandie (absent)

- Minutes from January not sent out

Motion to accept (move on without) the minutes

- Courtney makes motion, Christine seconds; motion passes (16-0-0)

Meeting called to order at 10:14 a.m.

Executive Officers

TREASURER

Tracy

- Financial Report - \$92,910.40

PRESIDENT

Sarah

- New business
 - All-State - Nov. 9th, 2019
 - Gym construction is supposed to be done by fall @ Thurston HS
 - If not, hope to keep it in Eugene
 - Game Day Champs
 - Willamette University is a possibility
 - James will post poll on Instagram about moving Game Day Champs to a Sunday to avoid Homecoming/dance conflicts
 - Scheduling with Willamette will be easier on a Sunday
 - Discuss rec. teams joining/ new divisions at retreat
 - Possible date: Sunday, Sept. 22nd
 - Competition sanctioning forms will be online now - OSAA will put up soon
 - Retreat - Chinook Winds Casino - May 3rd & 4th
 - Spend the night Friday, meeting all day Saturday
 - Please let Sarah know before Conference if you plan on not returning to board

VICE PRESIDENT

Courtney

- Updated Constitution and bylaws
 - Will email to Natalie
- Hall of Fame presentation at Conference
 - Courtney making slideshow
 - Janet, Michael Martin-Tellis, and Haley doing presentation
 - If have any content to add, send by March 15th
- Awards - Assigned COY, MOY, and ACOY Committees
 - Courtney will send nomination forms to nominees
- Selected Rookie of the Year, Admin of the Year, and Courage Award
 - Consider changing name of Rookie of the Year award

SECRETARY

Brandie (absent)

- Newsletter
 - Next year reformat newsletter with links to different pages

OSAA REPS

Christine & James

- Update on Safety Violations and OSAA fines
 - OSAA just picks what to charge for fines, no formula
 - Starts at \$250 and goes up to thousands
 - OCCA doesn't need to set amounts for different violations to present the proposal for fines to OSAA
 - Discussion about details
 - If a coach was unaware of the rule and don't do it again after being informed, it can be looked at differently than a team that repeatedly violates rules
 - Team wouldn't be double penalized at a competition (deducted points for violations AND an OSAA fine)
 - Christine and James will submit the proposal at the OSAA meeting in May
- James - Feedback on the OSAA write ups
 - A lot of hits on the articles
 - Planning to do some "Take Five"s in the summer to help with excitement
- State Date/USA Nationals
 - Same weekend in 2020
 - Dates for both are finalized, so everyone will just have to deal with it for 2020
 - USA wants to be toward the end of February, so it will most likely not be an issue in future years

OCCA Special Appointment Personnel

VENDOR LIAISON

Jana (absent)

- 11 confirmed vendors for Conference
 - Last year 17
 - Hoping more join last minute
- Conference set up will be great for vendors in Salem
- Vendor night Friday night
 - Fashion show - won't run into issues with demo groups
 - Vendor reps will be announcing their own looks
- Sent out emails about sponsoring different events
 - Varsity is sponsoring banquet night, which will help with Conference costs
- Different lanyard colors for head coach, assistant coach, etc.
 - Vendors requested this

REC. LIAISON

Mia (absent)

- For next year: update the handbook to include more information on starting a youth program

HISTORIAN

Janet (absent)

- No new information

OCCA Operations

SCHOLARSHIP CHAIR

Jessica

- Selected Conference Scholarship winner
 - Reminder: Scholarship winners must still pay membership fee. Scholarship only covers the conference fee minus the membership fee.
 - Must pay \$40 membership fee and send in registration prior to Conference

COMMUNICATIONS/MEMBERSHIP CHAIR

Natalie

- Update on membership numbers
 - 292 members, 343 including vendors and HOF

OCCA Event Directors

2019 LES SCHWAB BOWL

Lisa

- Application online now
- 1 coach confirmed, working on the rest
- Making sure Southern Oregon Clinic is not on the same day as Les Schwab
- Only head coaches can be Les Schwab coach - cannot send assistant instead
- Christine moves that we reach out to Varsity to see if they will donate poms for both Shrine Game and Les Schwab Bowl. If not, OCCA will buy them, spending up to \$500 per event. Melissa seconds. Motion passes (16-0-0)

- Checking about T-shirt costs
- Look into possible volunteer opportunities

2019 SHRINE GAME

Melissa G.

- 1 confirmed coach, working on the rest

ALL-STATE

Katie (absent)

- Date: Nov.9th, location TBD dependent on Thurston HS construction

OCCA CHAMPIONSHIPS

Melissa H.

- 2019 event recap
 - Approximately \$27,500 profit
 - Offering credit card payment and rotating worker positions worked great
 - Sarah will make it so payer is always covering their own Paypal fee
- 2020 date/location
 - Sunday, February 23, 2020
 - Consider switching rec. back to morning so the young kids aren't there late - tabled for retreat
 - Don't include individuals? - tabled for retreat

OCCA COACHES CONFERENCE

Chante

- 2019 Updates
 - Re-did registration to include correct hotel phone number and zip code. It's been posted on the website.
 - Chante will send out another reminder email with correct hotel phone number
 - OCCA Board members contact Chante about fake Christmas trees for Conference
 - Courtney bringing 6 mats to Conference
 - Trying to be efficient with what classes need AV to save on costs
 - Most instructors and classes are set
 - Novice, intermediate, advanced tracks this year
 - Chante will send out email to explain
 - Classes will be 30 minutes long
 - Maybe do Conference in Salem again next year? - Tabled for retreat
 - Chante will look into possible April dates for 2020

OCCA FALL CHAMPIONSHIPS

Sarah/Mikyla

- Possible Date: Sunday, September 22nd?
- Venue
 - Willamette University?
 - Will go on tour to check it out

- Include youth/rec. teams this year? - Tabled for retreat

Competition

PERFORMANCE JUDGE COORDINATOR/TRAINER

Jenny

- 2019 season recap.
 - Need more judges for next year
- Score sheet changes
 - Hopefully not make major changes this year
 - Plan to not make any changes before Conference
 - After Conference, put together score sheet committee and then bring suggestions from that committee to Board Retreat
 - Send any ideas to Jenny
 - During Round Table sessions at Conference, will ask for suggestions for score sheets
 - Jenny will teach score sheet class based on last year's score sheets at Conference

SAFETY (TECHNICAL) CHAIR

Haley

- 2019 season recap.
 - Went well and was well-staffed
 - Adding safety judge to QC was well-received
 - Nail deductions were effective
 - Discussion of adding a safety judge to on deck area at State so there can actually be deductions
 - Ask Kelly (OSAA) about sending Haley to NFHS meeting
- New prop violation - tabled for retreat
 - Clarifications happened about prop violations; zero prop violations at State
 - Possible tiered system for prop violations. Need to wait until new rules come out to look into this more
- Discussed issue with kids surrounding the mat
 - Safety reasons and consistent competition floor

SPOTTER COORDINATOR

Karin

- Ideas for improvement
 - Try to get Portland-area spotters for State should to reduce costs
 - If we can't, maybe OCCA pays mileage for spotters who live further away?
 - Train spotters during clinics

COMPETITION COORDINATOR

Bri

- Things went well this year

- Only one team that didn't get their two competitions in before State
- Only one competition cancelled
- Sanctioning application will be online soon, and then committee will be created

OSAA STATE CHAMPIONSHIPS

Sarah

- 2019 Recap
 - Sarah discussed what OSAA will need from OCCA for State in the future
 - Will meet with Kelly soon to discuss OCCA costs and responsibilities
 - Believes we need a State Liaison - not State Coordinator (OSAA's job)
 - Need OSAA's definition for this position
 - Sarah will have this ready before Conference
 - New "Team Room" space went well
- Possible backdrop at State - tabled for retreat
- Discussion of what OCCA paid for this year at State
 - Again, Sarah will meet with Kelly to discuss

Meeting adjourned at 12:49 p.m

- Christine moves, Jenny seconds. Motion passes (16-0-0)

***Board stays after meeting for ACOY, COY, and MOY Finalist Committees**