

## BOARD MEETING AGENDA

January 6<sup>th</sup>, 2019

OSAA Office

**Present:** Sarah Devereaux, Courtney Schamp, Brandie Seibel, Tracy Brandt, James Underwood, Melissa Hoekert, Chanted Potter, Mikyla Buder, Jenny Gonrowski, Christine Cooper, Bri McCain, Jessica Bascom, Natalie Stager, Suzi Stavas, Melissa Gemmet, Katie Underwood, Lisa Berg, Bri MacInnes, Karin Hoggard, Haley Thomas (20) **Absent:** Janet Fryback, Mia Castillo, Jana Olsen

**Meeting called to order at: 10:07 am by Sarah**

### **REVIEW MINUTES FROM MARCH MEETING**

**Brandie**

Motion to accept the minutes Bri MacInnes seconds motion

### ***Executive Officers***

#### **TREASURER**

**Tracy**

- Financial Report
  - \$66,536.77 as of 12/31/2018

#### **PRESIDENT**

**Sarah**

- New Business
  - Select an OCCA Mat Grant Winner – Draw a name!
    - Sheridan HS – WINNER!
    - Corvallis HS
    - Cio HS
    - Parkrose HS
    - Bandit HS
  - Communications / email responses to coaches
    - Respond in a timely manner
  - Board Picture – Page for State program

#### **VICE PRESIDENT**

**Courtney**

- Updated Constitution and bylaws
  - Everything has been updated and will be sent to Natalie to put on the website
- Hall of Fame, we need to decide
  - 4 nominations sent in – 1 nominee is being moved over to COY
  - Kristin Kinney has been elected 19 yes votes – 1 abstained vote
- Awards – Start advertising the awards and any updates to the process

#### **SECRETARY**

**Brandie**

- Newsletter - Any Feedback?

#### **OSAA REPS**

**James and Christine**

- Update on Safety Violations and OSAA fines
  - 2 meetings a year now: September and May
  - Propose a fee structure to OSSA for safety violations
  - \$2,500 is the OSAA max fee amount
    - Sportsmanship violation
    - Jewelry
    - Stunt/tumbling/jumping on illegal surface

- Choreography of illegal stunt/dismount in routine
  - Sliding scale – 1<sup>st</sup> offense warning only
- James suggest we put a committee together to review and put together some kind of fee structure
- Christine is going to contact another OSSA representative and find out how they base fees
- Table for March meeting – so James and Christine can gather more info to bring back to the board so we can put a proposal together and bring it to the OCCA Members at conference
- James – Update on Competition Recaps on OSAA page / Coaches Poll
  - Next year we are looking at streaming All State thru NFHS
  - We average about 2,000 views each year
  - Using FB was frustrating because it kept getting flag and pulled down due to the music played in between performances
  - OSAA has asked James to write for ‘OSAA Today’ as a guest writer regarding cheer
  - OSAA asked if cheer would be interested in doing a “coaches poll” like football does. James and Sarah discussed it and decided against it.

### ***OCCA Special Appointment Personnel***

#### **VENDOR LIASION**

**Jana**

- Retreat Action Item: Vendor sponsorship of Conference
  - Do we have a fee structure out to vendors?
  - Sarah & Jana are working on a letter to propose to vendors for sponsoring
- OCCA Official vendors?

#### **REC LIASION**

**Mia**

- Update the handbook to include more information on starting a youth program

#### **HISTORIAN**

**Janet**

- **Absent**

### ***OCCA Operations***

#### **SCHOLARSHIP CHAIR**

**Jessica**

- Selection Committee to meet following the meeting
  - 1-4A 12 applicants
  - 5-6A 22 applicants
- Update on dollar amount and how many scholarships we plan to award
  - \$29,750 outstanding incumbent to payout
  - OCCA has paid out \$100,600.00 over the history of our association
- We are at the point where we need to look at increasing the amount of scholarships
  - Do we up the total amount awarded
  - Do we add more scholarships and keep the same amount across the board
  - Do we do one large amount ‘winner’ and several smaller amounts awarded out

#### **COMMUNICATIONS CHAIR**

**Natalie / James**

- Update on membership numbers
  - 289 members not including HOF/Vendors)

- This time last year we were at 251 members
- 339 Including HOF/Vendors

### ***OCCA Event Directors***

#### **2019 LES SCHWAB BOWL**

**Lisa**

- Updates
  - Get email contact list from Katie / seniors at All-State
  - Put information together for the State packet
- Budget \$ 3,000
- 

#### **2019 SHRINE GAME**

**Melissa G.**

- Updates
  - Get email contact list from Katie / seniors at All-State
- August 3<sup>rd</sup>, 2019
- Working on details to get the packet put together

#### **ALL-STATE**

**Katie**

- Recap of 2018 Event
  - 9 more schools registered this year
  - Down 5 for the 5-6A seniors
  - Up 4 for the 1-4 seniors
  - 17 males for the male division
  - Profit \$7,000
- Ideas for 2019 Event – What to table for Retreat
  - 1/3A minimum number of stunt groups
  - Partner Stunt Division – Defining Spotter / Base
- Date: looking to be November 2<sup>nd</sup>, 2019

#### **OCCA CHAMPIONSHIPS**

**Melissa H**

- Updates for 2019 Event
  - 34 teams registered
  - 1 All Star
  - ALL HANDS ON DECK – for all board members all day
  - Looking into getting a Square for entry fee
    - Takes 2.5%
    - Approx \$70 for two squares
    - If using a card the entry fee will be \$15.50 to cover fee
  - High School in the morning and Rec teams will be in the afternoon
  - Table for retreat – due away with personal checks

#### **OCCA COACHES CONFERENCE**

**Chante and Bri MacInnes**

- April 12<sup>th</sup>, - 14<sup>th</sup>, 2019
- Salem Convention Center – Grand Hotel is connected to the convention center
- 2019 Theme
  - Exploring your skills with OCCA
- 2019 Keynote update
  - Mike Burgess

- Flight – hotel – rental car
- Giving him first choice of classes
- New class structure, “suggested class tracks”. We need to begin securing instructors
  - Help guide a coach which way to go and which classes they should attend that are geared towards their team/coaching level
  - Application structure for instructors
    - Payout (monitory, food, hotel room) will be based on how many classes an instructor teaches
- STUNT – Discussion
  - Jim Lord is interesting in coming out and discussing STUNT with coaches. However we feel that we would be setting him up for failure if he came out.
  - STUNT is a separate entity that will not go thru OCCA and OSAA would be the governing body
- Misc:
  - Registration fee will be \$160
  - Hotel rooms are cheaper at the Grand Hotel
- Looking into booking Salem for the 2020 conference

### **OCCA FALL CHAMPIONSHIPS**

**Mikyla**

- Do we allow teams to use their camp material?
  - Coaches paid for the material learned at camp – why not let them use it
  - Just note that you will run into the chance of having the same ‘routine’ as another team
- Location
  - Do we need to look at moving venues
  - We need to look at venue set up
  - Warm-up noise and performance noise are something we need to consider in location & setup
  - Do we do awards for each division before moving on to the next division
  - Doing timed warm-ups
- First choice of date will be September 21<sup>st</sup>, 2019

### ***Competition***

### **PERFORMANCE JUDGE COORDINATOR/TRAINER**

**Jenny**

- Updates on pool of judges
  - As of today all competitions are fully staffed
- Discussion of major issues
  - Jenny is not going to talk about a teams score/placement with another coach
- Judges training video for coaches to reference during the season

### **SAFETY (TECHNICAL) CHAIR**

**Haley**

- Updates on pool of judges
  - All comps are full except for Clackamas
- Discussion of major issues
  - Clarification on inversions and props will be put up on the website
- Any clarifications we need to address with the membership
  - Haley will be sending out a competition reminder thru OSAA this week
  - ACRO is not governed by OCCA

## **SPOTTER COORDINATOR**

**Karin**

- Updates on pool of spotters
  - State spotters are lined up already
- Discussion of major issues
  - Looking at putting together a training 'manual' what is required for training
  - Send an email out to spotters about when they should stop a routine due to an injury
  - Have spotters talk to the team or coach when on deck to see if there is anything specific they need to be aware of
  - Only spotters on duty need to be sitting in the spotter area

## **COMPETITION COORDINATOR**

**Bri McCain**

- Discussion of major issues
  - Only 1 competition has canceled this year
  - The question came up about having to have an award session between rec/youth and sanctioned high school portion and the answer is: No.
  - Website seems to be working well for those hosting a competition. It has given them a place to reference questions
  - Game Day divisions have to stay the same
  - Director letter has been updated with a new layout and the feed back has been positive

## **OSAA STATE CHAMPIONSHIPS**

- Discussion of major issues
  - Kelly from OSAA is the new director
  - Kelly is looking at changing the warm-up area to an area down below where the team rooms are.
  - Jenny is working on finishing up the out of state judges

**Board photo for the OSAA State Championship program**

**Meeting adjourned at: 1:30pm**